

Shannon Oliver

PARALEGAL



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Shannon Oliver is the Administrative Manager for the firm. In this role, she works closely with the managing Directors and Executive Director to manage the non-legal and general operations of the firm.

As the Administrative Manager, Shannon works with the Executive Director of the firm to implement processes for essential business functions within the firm. She is responsible for new hire orientation of administrative staff and professional legal staff, certification compliance, maintaining firm policies, HIPAA training and compliance, and general management and oversight of office facilities. Shannon is also responsible for coordinating Trucker Huss public relations and marketing efforts including oversight of outsourced providers, the website and coordination and execution of client events.

Shannon is uniquely qualified to serve as a member of the firm's management team with her inside knowledge of the firm's areas of practice and general operations. She joined Trucker Huss in 2011 and has held several positions with the firm including legal secretary and paralegal. Shannon received a certificate in Paralegal Studies in 2015 from UC Berkeley Extension.

ABOUT TRUCKER HUSS

With more than 30 legal professionals practicing solely in employee benefits law, Trucker Huss is one of the largest employee benefits specialty law firms in the country. Our in-depth knowledge and breadth of experience on all issues confronting employee benefit plans, and their sponsors, fiduciaries and service providers, translate into real-world, practical solutions for our clients.