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Nancy E. Hamlett, CPA

DIRECTOR OF FINANCE

EDUCATION

B.S., Business Administration, 1983
 San Francisco State University
 Magna cum laude

PROFESSIONAL CAREER

2011 – Present

Director of Finance, Trucker Huss, APC,
 San Francisco, California

1988 – 2011

Director of Finance/Administration,
 Ellman Burke Hoffman & Johnson, APC
 San Francisco, California (including transition
 of lawyers and staff to Buchalter Nemer, APC
 in 2010)

1984 – 1988

CPA and Senior Tax Specialist
 KPMG
 Phoenix, Arizona

PROFESSIONAL LICENSES AND AFFILIATIONS

Certified Public Accountant, 1988- present
 Arizona State Board of Accountancy
 Member, Association of Legal Administrators
 (International and Golden Gate Chapter)
 Member, The State Bar of California
 Member, Bar Association of San Francisco,
 Law Practice Management Section
 Member, Financial Women's Association
 Member, Financial Executives Networking
 Group

Nancy is responsible for directing and managing all financial, accounting, billing, payroll, treasury and tax functions for the firm.

She joined Trucker Huss in 2011 after she served for more than 20 years as the Director of Finance/Administration for the real estate law firm Ellman Burke Hoffman & Johnson, APC where she directed all financial, tax and administrative functions, including the administration of all employee retirement and benefit programs. When the firm closed after more than 33 years in business and most of the lawyers and staff were hired by the Los Angeles based law firm Buchalter Nemer, APC, Nancy was hired to assist with the transition of the two firms. Prior to Ellman Burke, Nancy was a CPA and Senior Tax Specialist for the international accounting firm KPMG. She received her CPA Certificate from the Arizona State Board of Accountancy which she has continuously maintained since 1988.

Nancy is an active member, participant and frequent contributor to legal and professional industry organizations. For the Association of Legal Administrators, Nancy served as a member of the Annual Conference Planning Committee (2013-2015); a member and speaker for the Financial Management Conference Planning Committee (2004-2006); a speaker for the Region 1 Conference (2008); Past President, Golden Gate Chapter (2000-2001) and a member of the Executive Board Golden Gate Chapter (1994-2002). Nancy also served as a member of the Bar Association of San Francisco Law Practice Management Section Executive Committee (2001-2002).

ABOUT TRUCKER HUSS

With more than 25 attorneys practicing solely in employee benefits law, Trucker Huss is one of the largest employee benefits specialty law firms in the country. Our in-depth knowledge and breadth of experience on all issues confronting employee benefit plans, and their sponsors, fiduciaries and service providers, translate into real-world, practical solutions for our clients.